

# Fauquier County Parks & Recreation Department

**January 4, 2006  
Warrenton Community Center  
Warrenton, VA**

Present:

Carl A. Bailey, Chairman  
David Graham, Vice Chairman  
Debbie Reedy, Treasurer  
Donald P. Johnson, Jr.  
Tom Harris  
Larry Miller, Ex Officio  
Niki Barwick, P&R Staff

Parks and Recreation Board Meeting

I. Call to order

The Parks and Recreation Board meeting was called to order at 7:05 P.M. by Chairman Carl A. Bailey.

II. Pledge of Allegiance

III. Approval of Agenda

**A motion was made by Debbie Reedy that the agenda be adopted as presented. Seconded by Donald Johnson. The vote was unanimous in favor.**

IV. Comments from citizens – None at this time

V. Presentations/Commendations – The Eastern Region Superintendent introduced the new Programmer/Aquatics Specialist, Michelle Hermsforf. The Board welcomed her to the Department.

VI. Consent Agenda

- A. Minutes
- B. Treasurer's Report & Payment of Bills
- C. Agreement with Northern Virginia Astronomy Club
- D. Water Quality policy
- E. Recognition of Public Service policy
- F. Portable Stage purchase with trust fund monies

**A motion was made by David Graham to adopt items on the consent agenda consisting of:**

the minutes of the Parks and Recreation Board Meeting on December 7, 2005 as presented; the Treasurer's Report of check registers, and financial reports as presented; a Budget Action Form for an additional \$40,000 funding for Vint Hill Village Green Capital Improvements to cover the costs of a playground. The additional funding is added to the original funding in the CIP for upgrading the facilities at Vint Hill Village Green that includes a new ball field and additional parking spaces. This brings the total CIP request to \$411,315 as presented; a Budget Action Form for funding to improve operations and security at Lake Brittle for the balance of FY06 in the amount of \$51,092 as presented; a Budget Action Form requesting reallocation of funding from FY05 budget to the FY06 budget for a Fishing Resource Center at Lake Brittle in the amount of \$32,000 as presented; a Budget Action Form to partner with Virginia Division of Game and Inland Fisheries to construct a Fishing Resource Center at Lake Brittle in the amount of \$32,000 as presented; the proposed Memorandum of Agreement with the Northern Virginia Astronomy Club as presented; the proposed revision to the Water Quality Policy # L as presented; the proposed deletion of the Recognition of Public Service Policy # M 20-3; the proposal that Marshall Community Center trust fund monies be used to acquire the portable stage for the MCC auditorium as presented except for the following: pending satisfactory reference checks, change panel size from 4X8 to 3X8, add skirting and articulating stairway, amount totaling \$11, 683 as presented. Seconded by Debbie Reedy. The vote was unanimous in favor.

VII. Reports

A. Bids/Contracts Committee – Following a review of the Notes of the committee meeting by Chairman Bailey, **a motion was made by Debbie Reedy that the actions taken by the Bids and Contracts Committee as noted on the agenda page in the meeting folder, be ratified. Seconded by Tom Harris. The vote was unanimous in favor.**

B. Swimming Pools Planning Committee – Discussion of the January 4, 2006 meeting consisted of Big Apple's bid to run the food concession at Larry Weeks Community Pools at Vint Hill. Following that discussion **a motion was made by Debbie Reedy to go back to Big Apple with Parks and Recreation's recommendations detailed in memorandum of 1/4/06, to include an additional recommendation to offer to Big Apple, as an option, for Parks and Recreation to purchase major equipment in exchange for a nominal deposit of an amount equitable in ratio to value of purchase of equipment, including possible increase from 8% to 10% of gross receipts if Parks and Recreation purchases equipment. Deposit will be returned to vendor after satisfactory year-end accounting, otherwise will be retained by Parks and Recreation in case of breach of contract. Seconded by Tom Harris. The vote was unanimous in favor.**

C. School Coop Agreement Liaison – Donald Johnson briefly reviewed the December 20, 2005 Minutes, and also reported that an apology had been extended to the Principal of the Auburn Middle School for the surprise visit to the campus. Next meeting is scheduled for February 21, 2006. Mr. Miller pointed out that a decision is needed on the restrooms at the Ruritan building at P. B Smith.

D. Legislative Liaison – Director Miller reported that a National Recreation and Parks Association update suggests that the LWCF funding source will not be rescinded.

E. Sports Coordination Council – Donald Johnson reported that no meeting had been held, but the next meeting on January 17 will be an open meeting. A lot of preparation is going into that meeting with letters and newspaper ads. He also pointed out that Fauquier Girls Softball is here to talk to the Board later during that agenda item.

F. Budget Committee – Debbie Reedy reported that meetings with the County Administrator would be held on January 9 at 10 a.m. Mrs. Reedy stated she is unable to attend that meeting. Tom Harris said he plans to attend along with Director Miller.

G. Revenue Philosophy/Policy – Tom Harris stated that he would schedule a meeting of this committee before the end of the month.

I. Director's Report – In addition to the background/update in the report, Mr. Miller stated the following: 1) The staff will follow up on items from the Board's Worksession held earlier in the evening. 2) Plans are on display tonight that exhibit the complicated Central Sports complex and trade. 3) The Vint Hill site plan survey is upcoming, and guidance is needed from

the Board. Debbie Reedy asked if it would be a mail survey. Director Miller said that the survey would be an Internet survey with a cost of \$1500. Donald Johnson then asked the Director if there was a meeting held on Tuesday January 3<sup>rd</sup>. Mr. Miller responded that he had a phone conversation with the Remington Community Partnership representative regarding the bid responses for the archeological work by William and Mary College.

VIII. Action Items -

A. Sports Fields Complexes –Director Miller reported on the status of the three Sports Complexes as follows: Central Region – Plans were re-submitted to Community Development in early December. It is not known if they were approved. Also PHRA asked for an extension until late January. Northern Region – Pictures of construction at the site were distributed to the Board. Southern Region – The department is waiting on word from the Board of Supervisors to find out if they are serious about a site that has been identified as a possible site by one of the members of that Board.

B. Request from Fauquier Girl Softball Association – Mr. Stephen Miller made this request of the Board and was recognized by Chairman Bailey to speak. Stephen Miller began by apologizing to the Board on behalf of the Fauquier Girls Softball Association for failure to respond to offers by the Board to receive requests for Community Contributions over recent years. He then stated that the FGSA would appreciate any consideration of support for the girls. He also assured the Board that the Officers and Management of the FGSA has changed and is moving to improve all aspects of the organization. Chairman Bailey thanked him for coming and stated that the Board will try to find some funding to help the FGSA.

C. Capital Improvement Program FY07-16 – No action taken on this item

D. Capital Improvement Program FY08-17 – This item combined with item VIII. E. and sent to a Worksession on Tuesday January 10, 2006 at 6 p.m. at the Parks and Recreation administrative offices.

E. Project prioritization – This item combined with item VIII. D. and sent to a Worksession on Tuesday January 10, 2006 at 6 p.m. at the Parks and Recreation administrative offices.

IX. Information Items - Chairman Bailey suggested the Board should be sure to read the Sports Report Card included in this section of the meeting packet. Bailey stated that the information was sad but so true.

A. Lighting Maintenance study – Mr. Bailey gave a brief background on this item and as well as pointed out that a report is expected from Quality Inspections Service following their inspections this month.

B. Connections Plan – The Board had general comments on the size and make up of the committee.

X. Board Time

Mr. Bailey thanked the Region Managers for coming to the meetings.

XI. Adjournment

There being no further business, **a motion was made by Debbie Reedy to adjourn the meeting. Seconded by Donald Johnson. The vote was unanimous in favor.** The meeting adjourned at 7:55 p.m.

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Carl A. Bailey  
Chairman  
Parks and Recreation Board

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Date